

Dear Parents and Guardians,

The school lunch program accepts check payments for student meals. If a check payment is returned for any reason, a \$35 return check fee will be applied. The payer will receive a certified letter and email with instructions for making the payment. Failure to address the returned payment may lead to the debt being referred to the Kenton County Attorney's Office for collection.

Additionally, repeated returned check incidents may result in the suspension of the payer's ability to use personal checks for future payments.

For questions regarding this procedure or to make arrangements to resolve a returned payment please contact Laura Hatfield at (859) 392-1551 or https://www.lhatfield@covdio.org.

Laura Hatfield Diocese of Covington School Lunch Program Director (859) 392-1551 <u>Ihatfield@covdio.org</u>



https://covdio.org/usda-nondiscrimination-statement/